

HOLY FAMILY KINDER GARTEN SCHOOL

Jwalapur, Haridwar

NURSERY ADMISSION PROCESS 2024 –2025

Guidelines & Information For Parents

NOTE: These guidelines / instructions are important, to be read by all the parents before the online filling of the Registration Form for Class Nursery admission for the session 2024 - 2025 Please take the print out of these guidelines / instructions and read it carefully before filling the online Registration Form.

Holy Family Kinder Garten School, Jwalapur, Haridwar welcomes you to the Nursery Admission process for the Academic Year 2024 - 2025. Online registration for Class Nursery for the session 2024 -2025 on 8th December 2023

(Timing 11:00am onwards) only 200 forms.

(200 Registrations will be done on First Come First Serve Basis)

No registration will be done thereafter.

Total number of seats available 200

Registration fee Rs 500.

GUIDELINES FOR FILLING THE ONLINE REGISTRATION FORM

The following steps to be followed for Online Registration

- After reading the guideline and proceed, the online registration form will appear.
- Read and fill the registration form carefully and properly. Fields marked in “*” are mandatory. **(Incomplete forms will not be accepted by the software).**
- Click the submit button and take the print out of acknowledgement receipt and registration form.
- For sibling, type the admission number and **Press Enter**. Details will automatically get fetched.
- **After filling the online Registration Form please take the print out of the Form in A4 sheets only** (after receiving the acknowledgement) and then **submit it to the school** with all the required documents (Xerox copies) in support of awarding the points along with registration fee of Rs. 500 **within one week** of Online submission of the form, failing which your form will be rejected and will not be entertained afterwards.

- **Just filling of Registration form does not guarantee admission.**
- Eligible age group: Children whose date of birth falls from 1st April 2020 to 31st March 2021 only are eligible for registration for the academic session 2024 – 2025
- List of shortlisted candidates based on points will be informed to the parents.

The following parameters will be followed for the point calculation for general and reserved category.

S.No.	Criteria & Point wise weightage	Point		Max. Points
		One Parent	Both Parents	
1.	Neighborhood			20
a.	Within area from :- St.Mary's Jwalapur to Jattwara Pul & Dheerwali, St.Mary's Jwalapur to Haridwar Railway Station, St.Mary's Jwalapur to Sector I &II, Shivlok Colony, St.Mary's Jwalapur to Singhdwar	20		
b.	Beyond Haridwar Railway Station to Har ki Pauri, Beyond Singhdwar to Kankhal & Jagjeetpur, Beyond Jattwara Pul to Bahadrabad , PAC, Shivalik Nagar, Subhash Nagar, THDC, Remaining Sectors of BHEL	15		
c.	Beyond Har Ki Pauri, Jagjeetpur, SIDCUL, Roshnabad, Bahadrabad.	10		
2.	Sibling	20		20
3.	Ward of Alumni / Ex-student of St.Mary's Jwalapur	One Parent	Both Parents	10
		5	10	
4.	Child with special needs (handicapped,dyslexic,spastic,autistic)	5		5
5.	Community quota (Christian)	5		5
6	Interaction	20		20
7.	School specific parameters (staff wards)	20		20
Total Points				100

Criteria Definition

- **Neighborhood:** The specification of distance radius from the school.
- **Sibling :**A real brother or sister of the applicant who is on the school (Holy Family Kinder Garten , St Mary's Sr. Secondary Eng Section, St. Mary's Sr. Secondary Hindi Section) roll during the academic session 2023-2024.
- **Alumni:** Father/Mother or both parents of the applicant who have passed class 10/12 from St. Mary's Sr. Sec. School, Jwalapur only.
- **Interaction:** Parent will get message for Interaction after submitting the Registration Fee.

INSTRUCTIONS:

Admission will be granted by means of **draw of lot** if number of applicants large or according to points system.

Documents / Affidavit To Be Submitted With Registration Form

All the parents are advised to get ready with the below mentioned documents to be submitted with the online registration forms:

- Recent colour photograph of the Parents and Candidate should be pasted on the printed Registration Form.
- **Birth certificate** from the Registrar of **Birth & Death / Municipal Corporation** or equivalent authority. **Name of the child must be endorsed in the Birth Certificate duly countersigned by Registrar of Birth & Death.**
- **For Birth Certificate, No Affidavit / Hospital certificate will be accepted.**
- **Proof of residential address** [Passport / Registered Lease Deed / Paid Electricity Bill / Adhaar Card / Paid BSNL Telephone Bill / Electoral Card]. **In case of rental accommodation,** [an affidavit on stamp paper duly signed by the house owner should be submitted along with Identity Card]. **School reserves the right to verify the residential address through home visits.**
- **In case of 'Sibling' applicants,** photocopy of the identity cards/admission order/fee receipt of sibling studying in St. Mary's SR. Sec. School or Holy Family K.G. School, Jwalapur be submitted.
- In case of ward of Alumni of St. Mary's Jwalapur (father/ mother / both): Copies of School leaving certificates / Sr. Secondary / Secondary Board Certificates must be attached.
- **Proof of occupation (for Staff Ward):** Certificate / document proving the parent's claim under school specific criteria.

- Proof of Child with special needs: Medical certificate issued by a registered doctor counter signed by the CMO of government hospital.
- Parents will certify that all the information provided by them is/are correct and they understand that if the information is found to be incorrect or false, their ward shall be automatically debarred from selection/admission process without any correspondence in this regard.
- Parents also understand that the application / registration / short listing does not guarantee admission to their ward.
- Parents accept the process of admission undertaken by the school and they will abide by the decision taken by the school authorities
- No undertaking regarding the documents mentioned above will be accepted at the time of verification.

NOTE:

- The admission process has been carefully designed to provide equal opportunity to all and to maintain transparency in the admission process. The criteria have been kept in mind for the allocation of points that will lead to form the final score of your application.
- Please be clear that **Holy Family KinderGarten School** does not have a system of admission on donation basis. Some anti school, frustrated persons may try to tarnish the image of the prestigious school. Kindly don't be misguided by any such individual. Whenever school needs any financial support from parents, a written appeal is issued to them by the principal only, that too after taking permission from the management committee and an official receipt is given to the parents. School observes 100% transparency in its financial dealings.
- You may download the Sample of AFFIDAVIT FOR RENTED ACCOMODATION and Guidelines also.
- Fees concession of any sort will **not be entertained**.
- Parents are advised not to come with recommendations/pressure from other sources to influence admission process. Note it may adversely affect your own chance.